January 12, 1983

MEETING TO DISCUSS CHARGES TO STUDY COMMITTEES

Attending: Cavazos, Darling, K. Jones, McKown, Richards, Davis, Denham, Newcomb, Kuethe, Cochran and Sowell

President Cavazos opened the meeting with introductory remarks concerning the importance of the work of the study groups. He stressed that his administration is vitally inter-ested in recommendations of the committees concerning the future of the institution and in long-term involvement as the final goals are evolved.

Following this background information, President Cavazos asked for the various committee reports. They are summarized as follows:

Committee A: Chairman Kandi McKown reported that the emphasis of this committee has been on teaching quality and improvement as well as evaluation of teaching. A matrix (attached) has been developed delineating the various practices of the TTU colleges. The committee will then consider this information and have recom-mendations by the end of the semester.

Committee B: Evelyn Davis, temporary chairman, reported that the committee is concerned with the various aspects of research efforts. They have met with Vice-Presidents Darling and Jones and will meet with Vice-President Bradford in the near future. They expect to have two versions of a questionnaire to distribute by February 1; these will be distributed to department chairs and others involved with research administration and also to faculty members. President Cavazos offered logistical and organizational support for the committee efforts, and Vice-President Darling suggested using computer assistance in analyzing the data with appropriate front-end planning.

Library Committee: Lynn Richards reported in absence of chairman Kent Keim. This committee is concerned with library services, space and usage by students and faculty. Two sub-committees have been organized to study current use and problems; these will meet together in February to organize the overall recom-mendations. Suggested topics for inclusion are access to the computer facil-ities in the basement, cost effectiveness of campus satellite libraries, and hours during holidays.

Committee D: Clarke Cochran, chairman, reported on the committee study of student recruiting, counseling and career placement. In view of the inadequacy of scholarship resources, his committee is investingating various options in this area at present. Suggested topics for consideration were student retention and scheduling in the career planning office. Use of an available report on academic counseling from the Office of Academic Affairs was included in possible resources for the committee.

Academic Programs: Alice Denham, committee chairman, reported this group's attention has focused on general education requirements, curriculum revision, and development of new academic programs. Few general requirements are listed in the catalogue, and the committee is concerned with the balance of the curriculum between need for a broad general education and knowledge of the major subject. Vice-President Darling brought out the possible value of the committee's work in the identification of procedures for developing new academic programs as well as sources of information concerning development of programs. He also stressed the need to address this issue on the University level.

Committee C: Chairman Ben Newcomb stated that this committee's work on computer usage is closely aligned with the self-study committee on the same topic. The Committee is developing a questionnaire involving faculty interest and concerns; they are also gathering information on what other universities have developed. They will incorporate the results of a departmental survey on computer use as well as student use of presently available computers in the library buildings. President Cavazos emphasized the importance of the computer science doctoral program being considered by the Coordinating Board and burgeoning enrollments in computer courses. The committee was charged to consider what computer skills Tech graduates will need in the future and to call on the Office of Academic Affairs, especially Associate Vice-President Ramsey, for any assistance needed in terms of available data.

Faculty Development Committee: Chairman Allen Kuethe discussed the committee reluctance to handle its charge to study innovative course development in view of its primary concerns and the diversity of the various disciplines. Clarification of the charge was provided by President Cavazos and Vice-President Darling in terms of development of strategies and systems for transfer of information and knowledge as well as technological innovations. The committee will develop an overall plan of attack for any department wishing to consider new course models. It was suggested that members: (1) develop possible procedures to insure that new ideas are considered, (2) provide suggestions for meeting the challenge of possibly larger class sizes, diminishing resources, etc; (3) include a set of questions for candidates for Dean appointments in the area of exciting course delivery systems and (4) conduct a survey of other universities, as well as TTU colleges, for information concerning nontraditional approaches to teaching and faculty development in this area. Vice-President Jones discussed the need for a mechanism to couple total resources necessary for full implementation of faculty development leaves with leave applications.

The timeline suggested is as follows:

May 1 -- Committees will submit interim reports and recommendations to the Faculty Senate office for inclusion in the May 11 agenda.

May 11 -- Committee chairmen will summarize final reports at the Faculty Senate meeting.
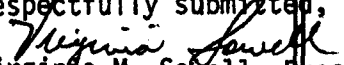
May 11 -- Reports will be sent to President Cavazos, Vice-Presidents Darling and Jones.

Summer, 1983 -- President Cavazos and other administration officials will study reports and provide written response.

September, 1983 -- Written responses, with possible charges for continuing involvement, will be submitted to the Faculty Senate and committee chairmen.

Closure provided by President Cavazos focused on the need for continued involvement of all components in the University in future direction of Texas Tech, including whether and/or how to use resources. Committee recommendations will be useful in providing rationale and procedural suggestions which will affect the planning for the next decade of the university's course.

Respectfully submitted,

Virginia M. Sowell, President
Faculty Senate

FACULTY SENATE COMMITTEE A

	Student Evaluation Required	Student Evaluation Part of T&P	Peer Review Required	Peer Review Part of T&P	Summary of Student Evaluations forwarded to V-P	Summary of Peer Evaluations forwarded to V-P	Student Evaluation Part of Merit	Peer Evaluation Part of Merit	Peer Evaluation Professor Only	Student Evaluation For Professor Only
Agricultural Sciences	O	O		O						
Arts & Sciences		O	O	O	?	?	?	?		
Business Administration	O	O	O	O			O	O		O*
Education	O	O	O	O			O		O	
Engineering		O		O		O		O		O
Architecture		O	O	O					O	
Home Economics	O	O	O	O	O	O	O	O		
Law	O	O	O	O	forwarded to Dean					
Nursing	O	O			O		O			
Medicine	O	O			O		O			

* written comments of BA evaluations returned to teachers